



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, SEPTEMBER 14, 2020.

TRUSTEES PRESENT: L. Ross, Chairperson S. Bambridge, Vice-Chairperson
P. Bartlette K. Fallis
D. Kejick (arrived at 6:25 p.m.) L. Letain
J. Murray (by phone)

ALSO PRESENT: M. Casavant, Superintendent/CEO
D. Labossiere, Secretary-Treasurer
M. Gustafson, Assistant Superintendent
E. McFadzen, Assistant Superintendent
K. Rance, Live Streaming Video Operator

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added four (4) items to In-Camera.

Trustee Ross added four (4) items to In-Camera.

Trustee Bambridge added one (1) item to In-Camera

Ms. Letain – Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held August 24, 2020 were circulated.

Mr. Bartlette – Ms. Letain
That the Minutes be approved as circulated.
Carried.

b) The Minutes of the Inaugural Board Meeting held September 8, 2020 were circulated.

Ms. Fallis – Mr. Bambridge
That the Minutes be approved as circulated.
Carried.

Ms. Bambridge – Mr. Bartlette
That the Board do now resolve into Committee of the Whole In-Camera. (6:08 p.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN-CAMERA

2.00 IN CAMERA DISCUSSION:

2.01 Student Issues

- Reports

- a) Dr. Marc D. Casavant, Superintendent/CEO, Mr. Mathew Gustafson, Assistant Superintendent and Ms. Elaine McFadzen, Assistant Superintendent, provided information on a Student Matter.

- Trustee Inquiries

2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented.

- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports

- a) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Property Matter.
- b) The Secretary-Treasurer provided information on a Property Matter, answered Trustee questions and received direction from the Board.

- Trustee Inquiries

2.04 Board Operations

- Reports

- a) The Secretary-Treasurer provided an update on a Board Operations Matter.
- b) Trustee Ross provided information on a Board Operations Matter.
- c) Trustee Ross spoke on a Board Operations Matter and received feedback from the Board.
- d) Trustee Ross provided an update on two (2) Board Operations Matters and noted that further discussions and decisions are required.
- e) Trustee Bambridge discussed a Board Operations Matter with Trustees, noting that additional information will be distributed.

- Trustee Inquiries

Mr. Murray – Ms. Fallis
That the Committee of the Whole In-Camera do now resolve into Board. (6:56 p.m.)
Carried.

The Chairperson called the public portion of the meeting to order at 7:05 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:

3.01 Presentations For Information

3.02 Communications For Information

- a) Ms. Karen Tole-Henderson, Past President, and Ms. Virginia Helmer, President, Manitoba Music Educators' Association (MMEA), August 21, 2020, addressed to Dr. Linda Ross, Chairperson, Board of Trustees, and Dr. Marc Casavant, Superintendent/CEO, requesting that the Board of Trustees and Senior Administration reconsider the "pause" to Band and Choral classes for the beginning of the school year. The MMEA understands that extra precautions will need to be taken to ensure that singing and playing wind instruments can be done safely. They note that there are a number of safe alternatives that can be provided to students in choral and band classes, including the proposed "Teacher Focus and Timetabling for High School" (Page 20, BSD Re-Opening Schools Plan).

The MMEA has shared Returning to Manitoba Music Classrooms Recommendations for school reopening with members and with Superintendents across Manitoba. They note that it will be more difficult for students to "fit" Band and Choir back into their timetables if it is not included from the start. There is a huge concern that a "pause" will have long-term negative effects on these programs. The Board of Trustees is encouraged to seriously reconsider the proposed pause and to include Band and Choir classes from the beginning of the fall semester.

Trustee Ross spoke to this item, noting that the primary concern for the Board is the safety of students and staff.

Trustee Murray voiced concern that this matter was included in the agenda under Communications for Information instead of Communications for Action. Mr. Gustafson spoke to this item and reviewed the response he provided at the August 24, 2020 Board meeting regarding the pause in the Band and Choral programs.

Discussion took place and it was agreed that this item would be brought back to the September 28, 2020 Board meeting under 3.03 - Communications for Action.

Referred to Communications for Action - September 28, 2020 Board Meeting.

3.03 Communications For Action

4.00 REPORT OF SENIOR ADMINISTRATION

The Superintendent/CEO provided highlights on the following items from the September 14, 2020 Report of Senior Administration:

- Administrative Information
 - Celebrations:
 - 2020 Re-Opening plans created by each school in Brandon School Division
 - Tipi Legacy Tour, Tipi Installation Ceremony - Riverview School - September 30th
 - Remote Learning Partnership Announcement - Mr. Mathew Gustafson and Mrs. Elaine McFadzen, Assistant Superintendents, provided background.
 - Information Items:
 - Manitoba Education Correspondence:

- Letter from Honourable Kelvin Goertzen, Minister, Education, and Honourable Cameron Friesen, Minister, Health, Seniors and Active Living, regarding the Manitoba Healthy Schools Initiative.
- Head Teachers 2020-2021
- Information for Discussion and Correspondence
 - Discharge/Appoint Board Committees

Ms. Bambridge – Mr. Murray

That the September 14, 2020 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

- a) Executive Highlights – August 10, 2020
- b) E-Bulletin – September 9, 2020
- c) Call for Nominations and Resolutions 2021

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

52/2020 Ms. Fallis – Ms. Bambridge

That the following Committees, Sub-Committees and External Board Representatives for the 2019-2020 school year be and are hereby discharged with thanks:

Education and Community Relations
Finance and Facilities
Personnel and Policy

MSBA Resolutions

Brandon Community Drug & Alcohol Education Coalition
Brandon Urban Aboriginal Peoples' Council
Friends of Education Fund
Job Evaluation Review
Parent/Guardian/Division
Support Personnel Labour Management
Teacher Liaison
Workplace Safety & Health

Carried.

53/2020 Ms. Bambridge – Mr. Bartlette

That the Committees of the Board, effective September 14, 2020, be and are hereby approved as follows:

Education and Community Relations: Committee of the Whole

Finance and Facilities: Committee of the Whole

Personnel and Policy: Committee of the Whole

Carried.

54/2020 Ms. Bambridge – Mr. Bartlette

That the Ad-Hoc Committee of the Board, effective September 14, 2020 be and is hereby approved as follows:

MSBA Resolutions: J. Murray, L. Ross

Carried.

55/2020 Mr. Bartlette – Ms. Bambridge

That the Sub-Committees of the Board, effective September 14, 2020 be and are hereby approved as follows:

Brandon Community Drug and Alcohol Education Coalition: K. Fallis

Alternate: D. Kejick

Brandon Urban Aboriginal People's Council: D. Kejick

Alternate: L. Ross

Friends of Education Fund: L. Letain

Alternate: J. Murray

Job Evaluation Review: S. Bambridge, L. Ross

Alternate: L. Letain

Parent/Guardian/Division: Committee of the Whole

Support Personnel Labour Management: J. Murray

Alternate: S. Bambridge

Teacher Liaison: K. Fallis, L. Letain, J. Murray

Alternate: S. Bambridge

Workplace Safety and Health: S. Bambridge

Alternate: K. Fallis

Carried.

56/2020 Ms. Letain – Mr. Bartlette

That the appointment of Danniele Carriere as the Senior Election Official for the Brandon School Division, as chosen by the City of Brandon, with duties as set forth in The Municipal Councils and School Boards Election Act, be approved.

Carried.

Late Motion:

57/2020 Ms. Letain – Mr. Bartlette

That the Tender from Powerland Computers Ltd. in the amount of \$838,040 (including taxes) to supply 1,000 Laptop Computers, funded through the 2020-2021 Operating Budget, be accepted.

The Secretary-Treasurer was asked to clarify the breakdown of the 1,000 laptops. He indicated that 500 of the laptops were identified as replacement computers, and 500 laptops were identified to meet the needs presented by COVID-19 to support students in a blended remote-learning environment.

Carried.

5.06 Bylaws**5.07 Giving of Notice****5.08 Trustee Inquiries****6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 28, 2020, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

The Secretary-Treasurer announced that the nomination period for candidates for the Trustee By-Election opens on Monday, September 21 and closes on Friday, September 25. Advance voting is scheduled for Thursday, October 22, and Election Day is Wednesday, November 4. Mr. Labossiere added that there are three (3) Trustee positions to fill.

Those interested in being a candidate should contact Danniele Carriere, Senior Election Official, City of Brandon, at brandonvotes@brandon.ca. By-Election information can be found on the Brandon School Division website, or by contacting the Office of the Secretary-Treasurer.

7.00 ADJOURNMENT

Ms. Fallis – Ms. Letain

That the Board do now adjourn (7:35 p.m.)

Carried.

Chairperson

Secretary-Treasurer